



**NASHOBA Regional School Committee
Communications Subcommittee
Meeting Minutes
December 20th, 2021**

Met Remotely via Zoom

Call to Order: 7:02 PM

Attendance: Mike Horesh, Amy Cohen, Sharon Poch, Kirk Downing

Absent: None

- Amy Cohen moved to approve minutes of November 20th, seconded by Sharon Poch, IN FAVOR: Mr. Horesh, Mrs. Cohen, Mrs. Poch, **VOTED AND PASSED (3-0-0)**

New Business

- Completed DEARJ Google Form

Unfinished Business

- Reviewing and developing survey questions
 - What is our mission for this survey?

Final mission statement: *The Nashoba Regional School Committee is seeking feedback from parents/caregivers to evaluate the efficacy and utility of, and accessibility to, district communication and information resources in order to establish deeper partnership between students, parents, faculty and administration. The results of this survey will be used to evaluate current district communication practices, and to refine modes and channels of communication to ensure that best practices are being used to engage with and meet the needs of a diverse parent population.*

- Beginning our survey with demographic questions
- Shaping and forming our mission statement
- Targeting outcomes for a diverse population
- Grouping our questions intuitively
- Need to establish our rankings consistently

Future Agenda Items

- Write questions for survey
- Member office hours
 - How do we gauge interest?

Adjourn: Mr. Horesh moved to adjourn the meeting at 8:29 pm, seconded by Mrs. Poch; IN FAVOR: Mr. Horesh, Mrs. Cohen, Mrs. Poch **VOTED AND PASSED (3-0-0)**

Next Meeting: TBD